

8 JUN 1978

15 JUN 1978

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake
Deputy Director for Administration

SUBJECT: Training for Other Intelligence Community
Agencies (U)

1. (U) Action Requested: None, for information only. This memorandum undertakes to apprise you of the training which the Office of Training is now conducting for personnel of other Intelligence Community agencies and of prospective new training programs for non-CIA personnel.

2. (C) Background: Under the general framework of PRM 11, you directed us to explore ways of making administrative support more effective and more broadly available on an inter-agency basis within the Intelligence Community. Accordingly, I tasked the Director of Training (DTR), under our Management by Objectives system, to review training support to other agencies and to identify prospective new areas for training non-CIA personnel. In the course of this investigation, the DTR and his senior staff discussed the subject with selected officials from other agencies, including State and Defense, and from the Intelligence Community Staff.

3. (C) The following is a summary of ongoing and prospective new training programs which the Office of Training (OTR) conducts for non-CIA personnel:

a. (U) Information Science - The OTR Information Science Center (ISC) has, from its inception, trained personnel from all parts of the Intelligence Community. In addition to special training in support of COMIREX involving a total of 29 runnings of three separate courses, there are seven regular ISC courses which are scheduled for 24 runnings in FY 1979. Last year 424 persons from other agencies attended ISC courses

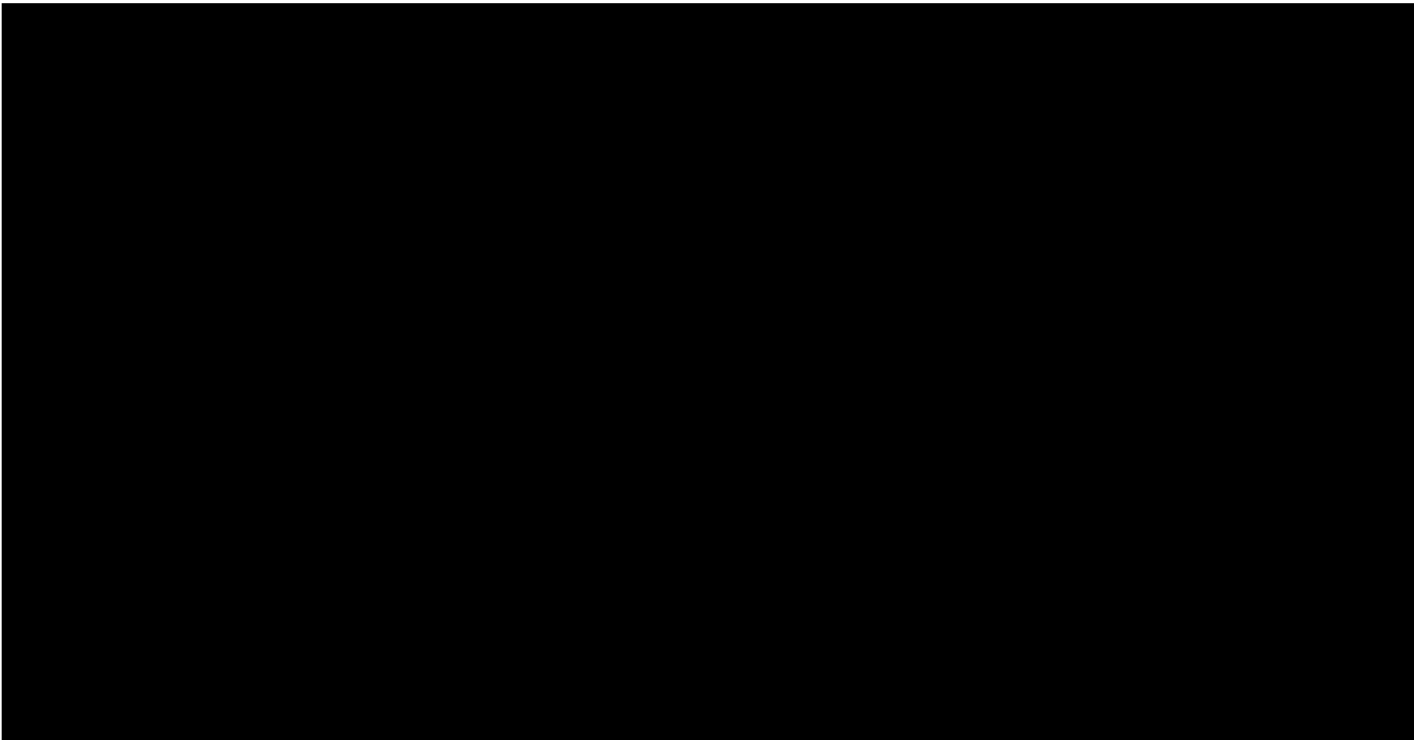
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in addition to the 193 from CIA. The Center is about to launch a new program--Subjective Probability Assessment Training--to help analysts and managers improve the accuracy with which they express the probabilities assigned to their subjective estimates and predictions. Another prospective new area, now under discussion with NSA, is for the Center to take on training of personnel from all agencies in connection with the Community On-Line Intelligence System (COINS).

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25X1A c. (C) Defensive Driving - Since July 1972, 266 persons from other agencies, including Defense, State, Energy, and the Secret Service, have taken the one-day Defensive Driving course [REDACTED]

25X1A [REDACTED] DIA has recently levied a new requirement on OTR for instruction in defensive driving for personnel who will serve in [REDACTED] as part of their preparation for overseas assignment.

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d. (U) Orientation to CIA - Substantial numbers of personnel from other Intelligence Community agencies, as well as from government organizations outside the Community, visit CIA each year for orientation briefings on intelligence and on the Agency. Most of these programs are of the "Day at CIA" type; during FY 1977 over 1,000 individuals attended this type of program.

(1) (C) State Department - For some years, the State Department's Senior Seminar in Foreign Policy and the Junior Officers' Course have received orientation briefings. The week-long Intelligence in Foreign Policy Course spends two days at CIA for a somewhat deeper exposure to Agency programs. These offerings for State were recently augmented to include the new Ambassadorial Seminar in which you participated on 25 May

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(2) (C) Department of Defense - OTR regularly conducts briefing programs at CIA for the officers attending the Defense Attache and National Senior Intelligence Courses at the Defense Intelligence School. Most of the attaches also visit the Agency for substantive discussions with desk analysts. Three courses of varying levels from NSA's National Cryptological School, groups from National Defense University, the Army War College and the Army Institute for Military Assistance at Fort Bragg, and a special program called the JCS/DIA Orientation all regularly receive orientation briefings.

(3) (U) Department of Energy (DOE) - DOE recently requested OTR to enroll up to a dozen junior and mid-level intelligence analysts in the four-week Intelligence Process Course.

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4. (U/AIUO) Other Prospective Areas of Training

As part of the OTR study, additional promising areas for training personnel from other Intelligence Community agencies have been identified. One new training program suggested by the Intelligence Community Staff designed for personnel in Overt Collection programs would cover intelligence requirements and tasking mechanisms, the respective function of overt sources vis-a-vis highly classified sources, the contribution made by different overt sources to the finished intelligence product, and a greater appreciation of the relationship between intelligence and the policymaker. A second prospective inter-agency program would provide training for senior officers from throughout the Intelligence Community along the lines of the CIA Senior Seminar; the purpose would be to encourage inter-agency cooperation and a better understanding of intelligence work and problems across inter-agency lines. A third promising area is an inter-agency training course for new and middle-grade analysts to teach newer analytical techniques and promote interdisciplinary analysis with the overall goal of improving the intelligence product. As these prospective new areas would generate requirements for additional funding, staffing, and/or classroom facilities beyond OTR's present capacity, we will undertake further examination of each for feasibility and design.


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ORIGINATOR:


Harry E. Fitzwater
Director of Training

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